



ODISHA STATE DENTAL COUNCIL

Guidelines for conducting and accrediting Continuing Dental Education Program in the State

The Dental Council of India with the approval of the Government of India Ministry of Health and Family Welfare, New Delhi have issued guidelines on section 2(a) to 2(i) of Continuation Dental Education Regulation, 2007. The said regulation provides for renewal of Registration of a period of 5 years of, one acquires 100 CDE Points, out of which 6 Credit points for Ethics and Jurisprudence, 6 points for Sterilization, Infection Control and Waste Management and 6 points for CPR and basic life support system. 20 CDE points per year is mandatory for renewal of registration. Activities on Continuing Dental Education are undertaken by the Dental Council of India to maintain, improve and broaden and knowledge and skills of Dental Surgeons to keep their professional expertise up-to date and in line with the current developments and thereby enhance the quality of care provided to the patients. There is an exponential growth of knowledge and technology in every branch of Dentistry. The Dental Surgeons need to be sensitive on the importance of upgrading themselves. It is the duty of every Dental Surgeon to render better and good service to every patient. Hence, it is important for the Dental Surgeons to develop an attitude for Life Long Learning. The Registration and Renewal of Registration are mandatory to continue in the profession. Thus, it is decided to formulate guideline for conducting CDE Programs and award of CDE Points.

1. All Registered Dental Surgeons would need to accomplish 100 points over a period of 5 years, i.e., 20 points per year.
2. Over a period of 5 years, everyone should acquire 6 credit points for Ethics and Jurisprudence, 6 points for Sterilization, Infection Control and Waste Management and 6 points for CPR and Basic life support system.
3. The CDE implementation would be valid for a period of 5 years for each Dentist (up to the age of 64 years) engaged in practice and teachings will be audited during the Renewal of Registration every year by the State Dental Council.

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4. CDE provider should obtain permission from the State Dental Council before printing the Brochure for allotting the credit points and to enable the Council to put up the same in Council's website for the information of all the concerned.
5. Allotment of credit points will be solely at the discretion of the Odisha State Dental Council.
6. All procedures performed on patients should be in a Hospital, Institution or Clinical set-up only.
7. The CDE provider would be:
 - 1) All the GOI/ DCI recognized Dental Colleges and Armed Forces. They shall approach Odisha State Dental Council directly for award of credit points.
 - 2) All the recognized Medical Colleges having Dentist Faculty and other Institutions involved in teaching Dental Subjects, IDA and its Branches functioning in the State can approach directly the OSDC. Other Academic Bodies and Organizations shall also approach the Odisha State Dental Council for award of credit points provided they obtained the approval/recognition from the Dental Council India.
It is mandatory to get the seal of the OSDC with credit points on the certificates to be issued by the CDE providers before concluding the program.
8. The award of credit points would be as follows:
 - a) Full day Lecture of Conference 6 CDE Points.
 - b) Half day Lecture of Conference 3 CDE points.
 - c) Evening Product introduction/
 lecture business meeting 2 CDE Points.
 - d) 45 minutes lecture with 15
 minute question & answers 1 CDE Points.
 - e) For Hands-on Course depending upon the duration and Type of
 procedure, credit points will be allotted by the State Dental Council.
9. Implementation would be initially on a voluntary basic on a self assessment Pro-forma submitted at the end of each year to the State Dental Council during renewal of Registration that would be subject to a random audit.
10. The CDE provider has to submit the following details along with the proposal, one month in advance of the date of the CDE program to the Registrar, Odisha State Dental Council,
 - a) The Title of the Course/ Program.

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- b) Date, Time, duration and Place.
 - c) Course Curriculum/ Content, Learning Objectives, Target Groups.
 - d) Speakers/Faculty CVs, Profiles, with copy of the Registration Certificates of respective State Dental Council (including Foreign Faculty as well). A provisional registration is a must for Foreign Faculty if they are working on patients.
 - e) Details of Lecture, Demonstration and Hands-on. (Clinical procedure).
11. The request for CDE credit points should be made by the CDE Provider in a prescribed form (available in a downloadable format from the website) electronically and through the hard copy subsequently, so as to reach the Odisha State Dental Council at least 30 days before the event. Other organizations, Academic bodies, there will be a processing fee of Rs. 1000/- per day with every application and Rs. 3000/- for 3 day's CDE Programs with a maximum of 18 points awarded at a time for one event. DCI Recognized Colleges will not be charged any fee for awarding CDE Points if the Registration is free, otherwise a nominal fee of Rs. 1000/- per day to be paid to the State Dental Council.
12. The approval will be sent to the CDE provider within 12 days after receiving the request for the award of credit points which will be displayed and get a seal done from OSDC on the certificates to be issued by the CDE provider to the participants.
13. Within 15 days of the completion of the event, all the CDE providers should submit the following details in Excel Format (e.g Sl. No., Date, OSDC Reg. No., Name, Attending Hours, Qualification, Phone No., Email, Claimed Credit Points, Remarks) to the Registrar, Odisha State Dental Council, First Floor HOD Building, Unit-V, Bhubaneswar, Odisha-751001.
- a) A complete list of participants with the Registration Number with date of the Registration related CDE credit points.
 - b) A feedback form (prescribed format will be made available on the website).
 - c) Any changes in the final completed program list in comparison with the one submitted earlier should be brought to the notice of the State Dental Council.
14. The Delegates should enter their Odisha State Dental Council Registration Number and Signature while registering with the program, during their entry at the venue on the 1st day of the program itself.

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15. After the program, a short report of the program and list of participants with their Odisha State Dental Council Registration Number and Signature should be submitted to the Registrar, Odisha State Dental Council within 7 days.
16. Assessment form of the CDE Program by the participants is also be sent to the State Dental Council for the feedback about the Course.
17. In case of violations of the Regulation, the CDE Committee will examine the same and recommend for necessary action.

Sd/-
Registrar, OSDC



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FEEDBACK FORM OF THE PARTICIPANT

Name of the Participant: _____ Date: _____

Name of the Speaker: _____

Sl No.	Items for observation during CDE Programme	Poor 0	Below Average 1	Average 2	Good 3	Very good 4
1.	Ability to respond to questions on the Topic/subject					
2.	Audio-Visual aids the Topic					
3.	Ability to discuss the Topic					
4.	Clarity of presentation					
5.	Any other observation					
Total Score						



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RENEWAL OF REGISTRATION

SELF ASSESSMENT FORMS FOR CDE POINTS

All Registered Dental Surgeons would need to accomplish 100 points in 5 years and 20 CDE points per year.

Over a period of 5 years, everyone should acquire 6 credit points for Ethics and Jurisprudence, 6 points for Sterilization, Infection Control and Waste Management and 6 points for CPR and Basic life support system.

Name	
Father/Mother's Name	
Date of Birth	
Date of Registration	
Registration No.	
Date of Renewal	
Phone No.	
Email Id	

Assessment year

1. Mandatory CDE requirements fulfilled for the above mentioned year credit points.
2. If necessary documentary proof in support of the verifiable CDE points attached. Yes/No
3. The total Number of points achieved during the above mentioned year.
4. Whatever stated herein above is true and correct to the best of my knowledge and belief.

Dated:

Signature



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SELF DECLARATION

- I have fulfilled/ I have to fulfill the mandatory CDE requirement for next year/ above mentioned year.
- I have submitted / I will submit the necessary documentary proof in support of verifiable CDE points.
- I have earned / I will earn CDE Points in the years
- I am / I will be eligible for renewal of my Registration for the year
- I am aware about CDE Program and I will attend the CDE Program and will submit the relevant documents at the time of Renewal of my Registration next year

Thanking You

Yours Sincerely,

Signature

Name: _____

Registration No: _____

Address: _____

Phone: _____ Mobile: _____

Email ID: _____

Dated: _____



ODISHA STATE DENTAL COUNCIL

(CONSTITUTED UNDER THE DENTISTS ACT, 1948)

DIRECTORATE OF MEDICAL EDUCATION AND TRAINING, ODISHA,
BHUBANESWAR-751001

, Tel No. 0674-2393847, 2394255E-Mail: odishastatedentalcouncil@gmail.com

Application Form to conduct CDE Program

Sl No	Particulars	
1	Name of the CDE Provider/Institution with address	
2	Program Date and total number of days	
3	Details of the program speaker's Name/State Dental Council's Registration Number/topic/duration (Details to be attached)	
4	Registration fees if any, Charged to the delegates/participants	
5	Brochure if any printed (copy to be attached)	
6	Primary Contact Person Name & Mobile Number	
7	Secondary Contact Person Name & Mobile Number	

Date:

**Seal and Signature of the
Principal/Head of the Organization**

- Note:** 1. kindly send this application form one week in advance.
2. Send a copy through email to registrar drsubash007@gmail.com and odishastatedentalcouncil@gmail.com

**PROCEEDING OF THE MEETING HELD ON 06.12.2022 AT
12.30 PM IN THE OFFICE CHAMBER OF DMET ODISHA.**

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A meeting was convened under the Chairmanship of DMET (O) cum Chairman OSDC regarding Guideline for Conducting and accrediting continuing Dental Education Program in the State.

At the outset, DMET (O) cum Chairman OSDC welcomed all the participants and briefed about the agenda of the meeting. The agenda of the meeting is mentioned below.

- i. Guideline for Conducting and accrediting continuing Dental Education Program in the State.

As per the Dental Council of India with the approval of the Government of India Ministry of Health and Family Welfare, New Delhi have issued guidelines on section 2(a) to 2(i) of Continuation Dental Education Regulation, 2007 vide DCI Circular No. DE-159-2008/A-1039 dated 02.05.2008. The committee unanimously decided to adopt this procedure and it should be uploaded in the website for information.

The meeting ended with vote of thanks to the chair.

Abach
06.12.22
Establishment Officer,
DMET (O)

06/12/2022
Financial Advisor,
DMET (O)

06/12/22
Addl. DMET (O)

06/12/22
Sr. Administrative Officer,
DMET (O)

06/12/22
Registrar, OSDC

06/12/22
Addl. DMET (O)

06/12/22
DMET (O)